

NAPA RIDGE HOMEOWNERS ASSOCIATION

Rental Application

Date of Application ____/____/____

House # _____

Current Owner(s) of Record: _____

Term of Lease: From ____/____/____ to ____/____/____ (min 3 month, max 1 year, 1 time per calendar year)

In accordance with the DECLARATION OF HOMEOWNERS ASSOCIATION, the applicant represents that the following information is true and correct, and consents to further investigation concerning this information that may be necessary for approval of this request.

ALL PERSONS WHO WILL OCCUPY the house are as follows:

NAME	AGE	NAME	AGE
NAME	AGE	NAME	AGE
CURRENT ADDRESS	TELEPHONE NUMBER	EMAIL	
EMPLOYER		OCCUPATION	
EMPLOYER'S ADDRESS		TELEPHONE NUMBER	

REFERENCES: PLEASE INCLUDE TWO CHARACTER REFERENCES. THIS IS VERY IMPORTANT.

NAME	ADDRESS	TELEPHONE NUMBER
NAME	ADDRESS	TELEPHONE NUMBER

ALL VEHICLES to be parked on Association property:

MAKE	MODEL	COLOR	YEAR	LICENSE PLATE NUMBER
MAKE	MODEL	COLOR	YEAR	LICENSE PLATE NUMBER
MAKE	MODEL	COLOR	YEAR	LICENSE PLATE NUMBER

I/We hereby acknowledge that I/We have received and read a copy of the Association Rules and Regulations and agree to abide by them, as well as any revisions which may occur in the future. **Pets/Trucks are NOT permitted.** To Applicant: Please return this form **FULLY COMPLETED** with a **COPY OF THE LEASE AGREEMENT, BACKGROUND CHECK APPLICATION, CREDIT REPORT** and a **NON-REFUNDABLE** check for \$100.00 payable to NAPA RIDGE and send to the mailing address below. Short term leasing under three (3) months is prohibited including short term rental through Airbnb, VRBO and other similar short term rental services.

Signature of Applicant _____ Date _____ Signature of Applicant _____ Date _____

----- (Please do not write below this line.) -----

ACTION BY BOARD OF DIRECTORS: APPROVED ___ DISAPPROVED ___

DATE ____/____/____ by _____ Title _____

c/o Newell Property Management Corporation
5435 Jaeger Road #4, Naples Florida 34109, USA
Phone: 239-514-1199~Fax: 239-331-7178

NAPA RIDGE HOMEOWNERS ASSOCIATION

RULES & REGULATIONS LEASES

- A. All leases must be approved by the Board of Directors of Napa Ridge Homeowners Association, Inc. (the "Association") prior to the commencement of the lease.
- B. In order to submit a lease for Association approval, the following must be submitted to the Association at least 30 days prior to the commencement of the lease term:
 - 1. the fully completed Application for Approval to Lease in the form approved by the Association;
 - 2. a copy of the proposed lease;
 - 3. payment of the application fee in the amount of \$100 for each proposed tenant over the age of 18 (except that only one fee of \$100 is required for a married couple);
 - 4. a credit report for each proposed tenant over the age of 18; and
 - 5. a criminal background check application for each proposed tenant over the age of 18 which shall include, at a minimum, a nationwide search for any misdemeanor and felony convictions.
***Please note that the credit report is to be obtained by you and that you are responsible for any associated fees. The credit report and background check application must then be submitted to the Association before your application will be deemed complete.

If planning to bring a "Service Dog" to the home you are renting (which is the only reason a dog is allowed in a seasonal or annual rental on Napa Ridge Way), you must submit the following:

- 1. A letter from your doctor stating the reasons that a Service Dog (and the service animal must be a dog) is required.
 - 2. A letter from the dog's veterinarian stating that the dog is fully trained to perform the specified functions.
 - 3. Proof from the dog's veterinarian that the dog is up to date on vaccines, including rabies and distemper, and licensed.
- C. Criminal background checks will be obtained by the Association from the below company:
Statewide Security Enforcement & Investigations, Inc.
- D. If any question is not answered or left blank on the Application for Approval to Lease, the application will be deemed incomplete and will be returned, not processed and not approved.
- E. The Association will notify you within 15 days of receipt of all items required in section "B" above if an interview of the proposed tenant(s) is required prior to final Board approval.
- F. Occupancy prior to Board approval is prohibited.
- G. The owner must provide the proposed tenants with a copy of all governing documents and rules and regulations for the Association.

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